



Microsoft Enterprise
Our Ref: Agreement
Enquiry: Jabulile Tlhako
Tel: 012 482 2732/2281
Date: 16 May 2017

ATTENTION: ALL DIRECTOR GENERALS, HEAD OF DEPARTMENTS, NATIONAL AND PROVINCIAL GOVERNMENT DEPARTMENTS, PROVINCIAL ADMINISTRATIONS, LOCAL GOVERNMENT AND PUBLIC BODIES.

FINAL ENGAGEMENT MODEL AND GUIDELINES: MICROSOFT ENTERPRISE AGREEMENT FOR SOFTWARE, PRODUCTS AND SERVICES WITH GOVERNMENT CUSTOMERS.

This letter serves as a communication to outline an final engagement model and guidelines for Departments, Constitutional Institutions and Public Entities listed in Schedule 3A and 3C of the Public Finance Management Act (PFMA), 1999 (Act No.1 of 1999) to apply when renewing or sourcing new Microsoft Software, products and services. This communique is issued in line with National Treasury SCM Circular No.11 of 2016/2017 on Microsoft software, products and services cost containment project implementation.

The attached final model and guidelines (see annexure A) is to be used by all Departments and Government institutions until the gCommerce system is ready for utilisation.

Sincere gratitude for the support and understanding.

Sincerely Yours,

A handwritten signature in black ink, appearing to read "Setumo Mohapi", written over a horizontal line.

Dr Setumo Mohapi

Chief Executive Officer

Date: 19 / 05 / 2017